

RULES & REGULATIONS for the ERECTION of MONUMENTS in NEWLANDS CROSS CEMETERY

Administered by the Dublin Cemeteries Committee

These rules apply to all monument sculptors registered with Glasnevin Trust

1. All monument sculptors must be registered with Glasnevin Trust to carry out works in Glasnevin Trust cemeteries. Details of our registration requirements can be found on the permit application form.
2. All plans for monuments proposed to be erected in the Cemetery or for any additions thereto or alterations therein shall be accompanied by an application for permission to erect same, signed by the owner or in the event of their being deceased by owners next of kin stating their relationship to the owner. It must be specifically stated on the plans the material of which the proposed monument is to be composed. In the case the plan approved of is proposed to be varied in the execution of the monument or otherwise, a new plan in like manner, must be submitted for approval.
3. Duplicate sketches or tracings drawn at one inch to the foot scale (2.54cm to .3048m) of the plan of every monument to be erected in the Cemetery or for any addition thereto for alteration therein, together with the proposed inscription or any addition to any existing inscription shall be furnished to the Trust for approval. The plans must show distinctly both a front and a side view of the proposed monument and have inserted thereon the letter and number distinguishing the place of burial on which the monument is proposed to be erected. Whenever copies of inscriptions intended to be engraved contain particulars materially at variance with entry recorded in the Register Books such inscriptions must be submitted to the Trust for adjudication.
4. All monuments must be erected on a base stone 47x18x4 inch for plinth, 4 inches for sub-base and 29.5 for headstone making a maximum height of 37.5. The maximum height of monuments shall be 37.5 inches.
5. The erection of monuments in the Cemetery is permitted on the distinct understanding that they shall be kept continuously in good order, condition and repair by the registered owner of the right of burial, his or her legal representative or devisee, for the time being, in the place of burial on which such monument is erected.
6. All monuments which have been allowed to fall into decay and present a dilapidated and unsightly appearance will be removed by the Board.
7. No Bath, Caen, Portland or other soft stone will be allowed in the construction of monuments. All monuments must be doweled. Only brass or stainless steel dowels may be used. Minimum length of dowels to be 45 mm.
8. Every monument erected must have legibly and deeply engraved on the front of the base the letter and the number distinguishing the place of burial on which it is to be erected and no monument will be allowed to be erected unless such a distinguishing letter and number shall have been so engraved. Monumental sculptors may inscribe their trademark on the base, but no further information is permitted.
9. No monument will be admitted into the Cemetery until the plans have been approved by the Trust.
10. No monument shall be erected in the Cemetery without the issue of a permit by the Trust, which must be produced at the Cemetery office before work takes place within the Cemetery. The persons to whom permits are issued will be held responsible for any damage that may occur during the execution of works.
11. No monument shall be erected in the Cemetery without having suitable foundations built to support same. All building and other work beneath the surface shall be executed by the workmen employed by Glasnevin Trust under the supervision of the manager; and the cost or charge for all such building or work must be disbursed prior to the erection of the monument.
12. Every erection must be accurately constructed within the dimensions of the place of burial for which plans of erection were approved.
13. No stonework forming portion of any monument proposed to be erected in the Cemetery having water lines or other defects will be permitted to be used.
14. No iron, metal or wooden monument, nor kerbing, crosses or structure of any kind shall be erected, deposited or placed on any burial place in the Cemetery.
15. In no case shall any monument erected in the Cemetery be cleaned or otherwise renovated, nor shall any addition to an existing inscription under any circumstances be made without permission having been previously obtained from the Trust.
16. The hewing of stone or any other portion of a monument within the grounds of the Cemetery is strictly prohibited.
17. Every stonemason or other person executing any work in the Cemetery (and not employed by the Trust) must which so engaged have continuously in his possession and produce to any official of the Trust whenever demanded during the progress of such work the Trust's permit authorising the execution of the work; and no stonemason or other person shall under any circumstances or pretext be allowed to execute any work whatsoever in the Cemetery in violation of this rule.
18. The depositing or placing on burial places of artificial flowers or wreaths, whether under or without glass or plastic or in cases or in like fragile decorations is prohibited by the Trust. Fresh flowers will be allowed at the base of the monument.
19. All additional inscriptions must be signed by the applicant, who must be the registered owner or in the event of the owner being deceased must be next of kin furnishing details of their relationship to the deceased owner.
20. No photography permitted in the Cemetery without the express permission of Glasnevin Trust.
21. Foundations not included in purchase of a plot. They may be paid through Glasnevin Trust or monument sculptor.